

Check Printing Error the Effective Date Is Required

*The Effective date is required error

- 1. Accounts Payable > Check Printing and Electronic Payment > Check and Electronic Payment Processing
- 2. Select Payment Type "Electronic Payments"
- 3. Select OK

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Payment Selecter	ction, you must print both checks and electro	d remittance advices befor	e
updating the C	Check and Electronic Payment Register	ers.	
If you select E used for elect	Both in this window, the bank code se tronic payments. Process checks and	elected for checks will also d electronic payments	be
separately to	use multiple bank codes.		
Payment Type	use multiple bank codes.		
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separately to Payment Type	Checks)	

4. Select "OK" The check and/or remittance advice printing has already been started.



- 5. Enter Effective Date set this for a future date
- 6. Select Preview to set the effective date

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