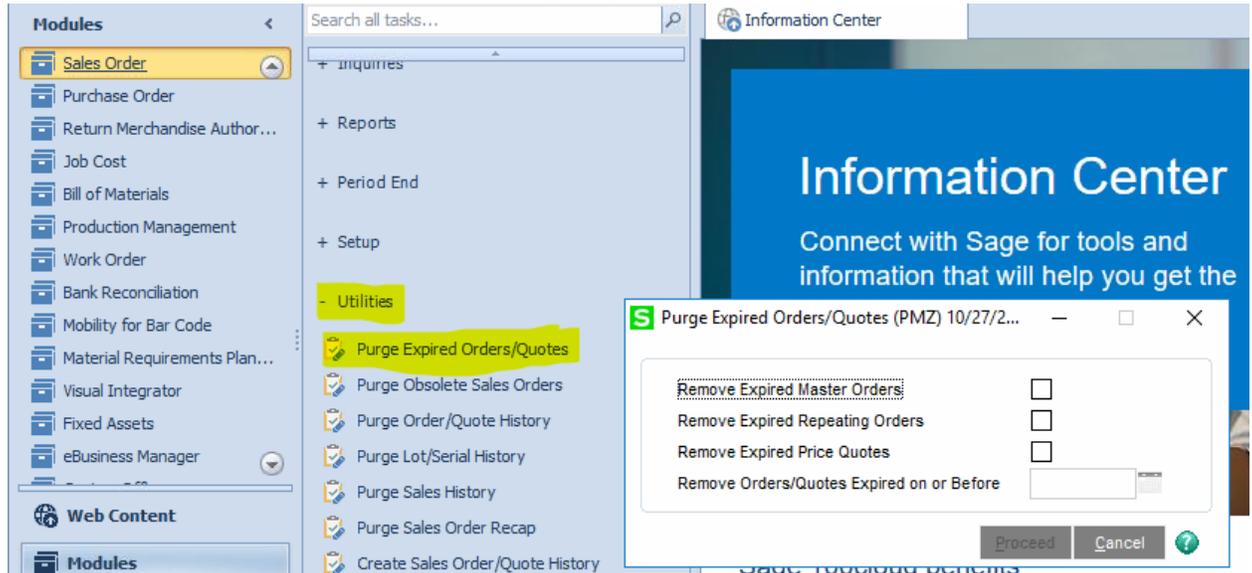




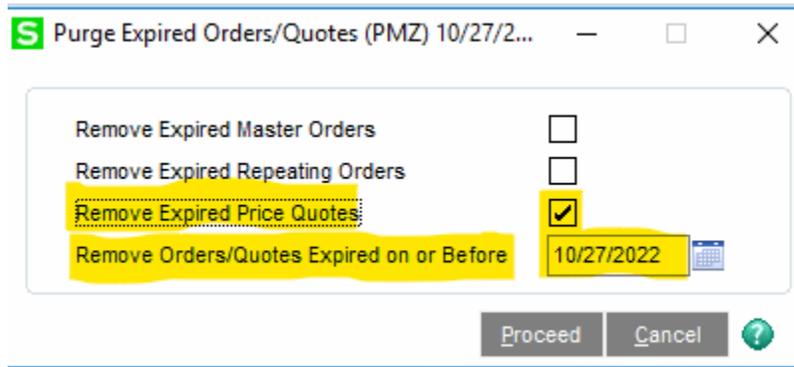
# Stewart Technologies, Inc.

## Running SO Utility to Delete out old Quotes:

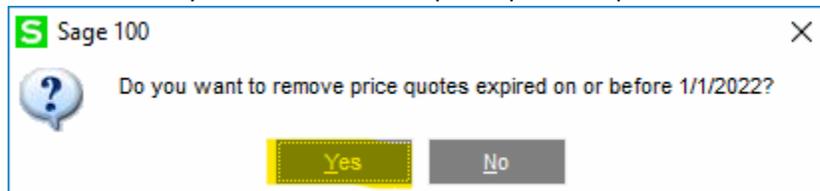
1. In Sage 100 Go to Sales Order – Utilities – Purge Expired Orders/Quotes



2. Select Remove Expired Price Quotes check mark
3. Enter the Date of Quote on or before



4. Click proceed
5. Click Yes to Do you want to remove price quotes expired on or before the date you choose



6. This will then remove the expired Quotes on or before the date you have entered.