



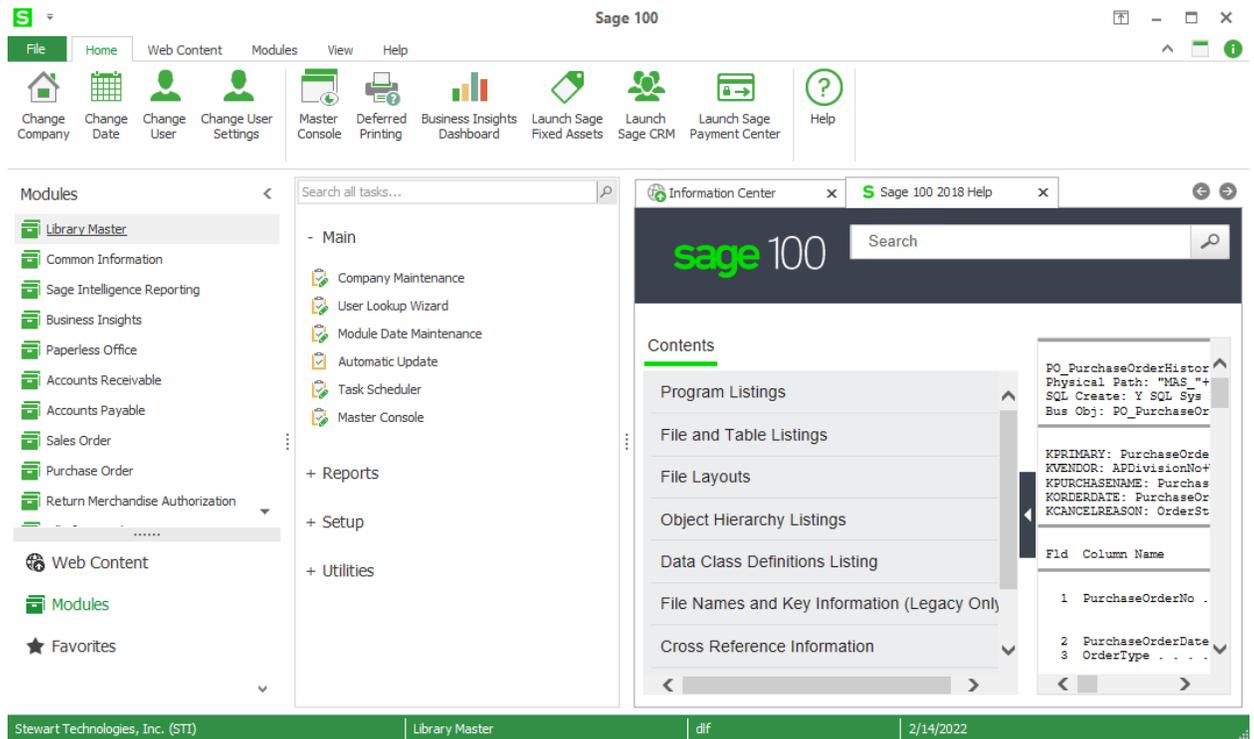
Stewart Technologies, Inc.

Installing Sage 100 PDF Converter

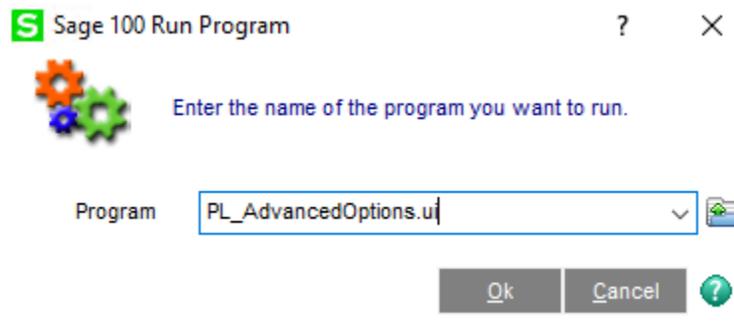
****You will want to use this when the Sage 100 PDF Converter is not listed in the printer options or if you run across errors when printing to Sage 100 PDF for paperless office. ****

*** You will need administrator rights in Sage 100 to use the Utility and you will also need administrator rights on your workstation.***

1. Open Sage 100 Click on File, then select Run from the dropdown.



2. In the Program field, type PL_AdvancedOptions_Ui and click Ok.





Stewart Technologies, Inc.

3. The screen below will pop up. Make sure the use lockfile box is checked.

A screenshot of a Windows-style dialog box titled "Paperless Office Advanced Options (STI) 2/25/2022". The dialog has a title bar with a green 'S' icon, a question mark, and a close button. The main content area is titled "PDF Converter" and contains three options: "Use Lockfile" with a checked checkbox, "Automatically Install Converter" with a checked checkbox, and "Test Password" with an empty text input field. Below these options is a message: "The PDF Converter is installed correctly." At the bottom of the dialog are four buttons: "Test Converter", "Install Converter", "Uninstall Converter", and "View Installation Log". Below the dialog box, there are "Ok" and "Cancel" buttons, along with a green question mark icon.

4. Click on the Install Converter button.



Stewart Technologies, Inc.

5. Once the installation is complete, click on the Test Converter button. If the installation worked, the watermark window shown below will appear.

This was a test of the Sage 100 PDF Converter.

Congratulations! Your Sage 100 PDF Converter has been properly installed.

Test of Watermarking