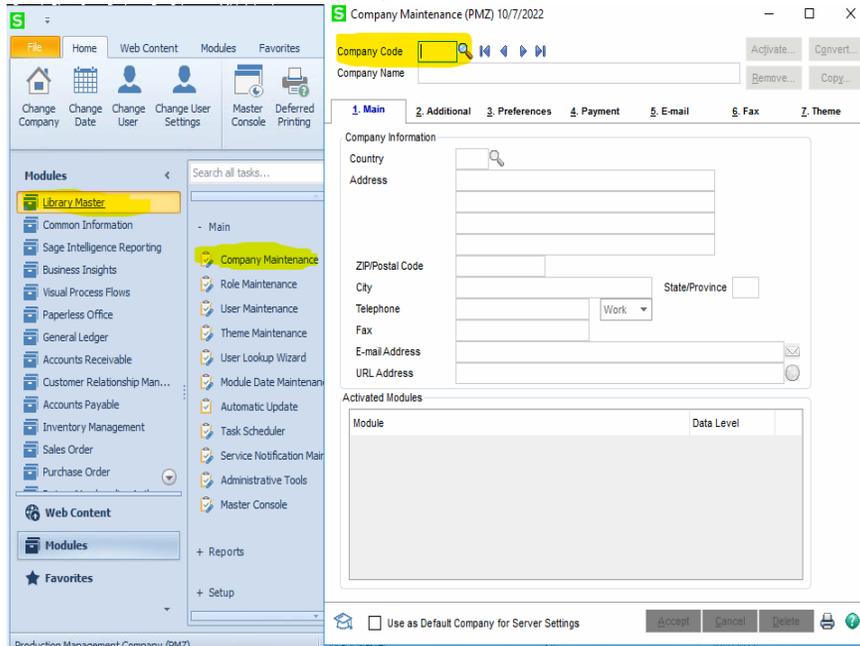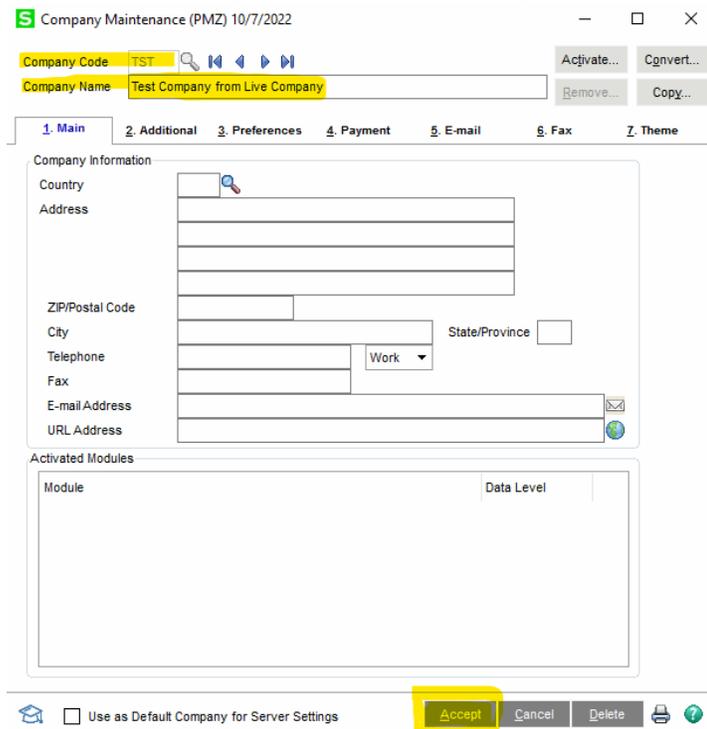# Stewart Technologies, Inc.

Creating a test company form the Live Company Data

1. Go to Library Master – Company Maintenance

2. Type in a Test Company Code ie "TST" Accept company

Stewart Technologies, Inc.

3. Click on the Copy button at top right of the Company Maintenance screen

4. Source Company is going to be your live company code *** be careful with this make sure to get source company and destination company correct*** Click Proceed

5. Do you want to copy all the data files to selected Company? Click yes

S Sage 100   ×

? Do you want to copy all data files to selected company?

Yes   No