

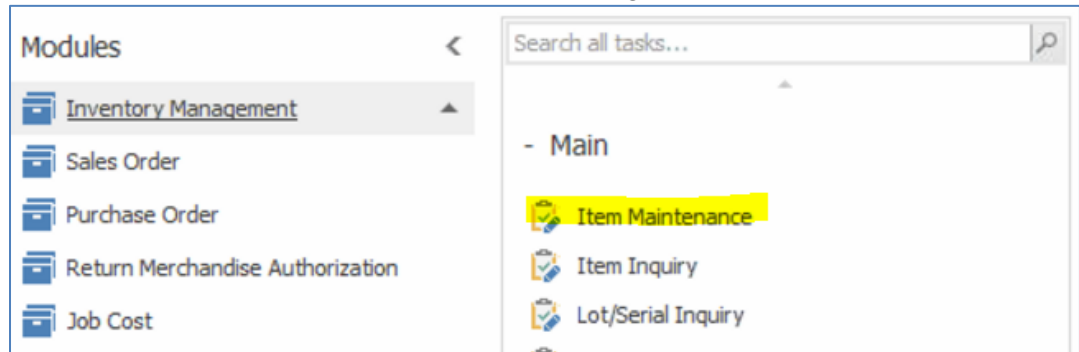




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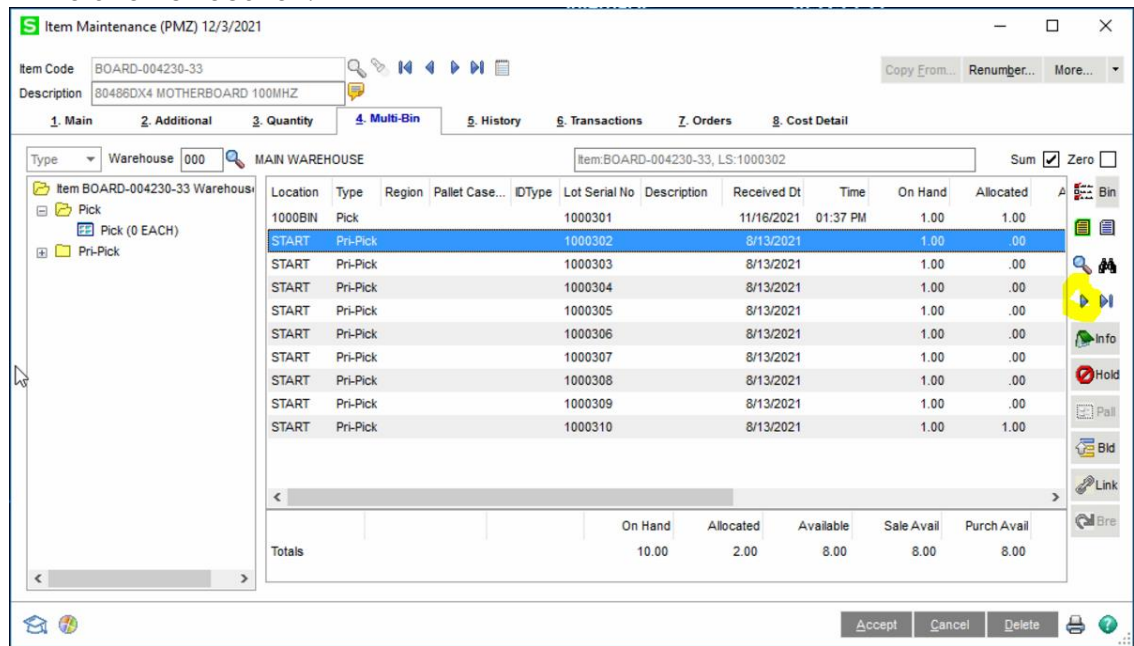
Moving Inventory via Quick Transfer with Scanco Multi-Bin

Doing bin to bin transfer of items in the same warehouse does not require entering the transactions in Inventory Transaction Entry and could be done via Quick Transfer. This can be done by item or selecting a group. If the Transfer buttons are greyed out, please check security in Role Maintenance to confirm your role has access to this feature or contact your Sage 100 Administrator.

- I. For Bin to Bin move in Item Maintenance
 - a. Go to Item Maintenance under Inventory Management then Main



- b. Go to the Multi-Bin, then highlight the item you would like to move. Click on the Quick Transfer icon  to move some of the items in the bin to another bin or Group Quick Transfer  to move all the contents for that item in that bin to another location.





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- c. For Quick Transfer, enter the Transfer Quantity and Bin Location to move items

Multi-Bin Quick Item Transfer

Item Code: BOARD-004230-33 80486DX4 MOTHERBOARD 100MHZ
Warehouse Code: 000 MAIN WAREHOUSE
Lot Serial No: 1000302 Pallet Case ID:
Bin Location: START User Code: STI

Quantity on Hand: 1.00 Allocated to Sales Orders: .00
Quantity Allocated: .00 Allocated to Invoices: .00
Quantity Available: 1.00 Work Tickets WT/WO: .00

Movable Allocations

Document No	Name	Date	User	Quantity	Select
					<input type="checkbox"/>

Transfer Allocations: .00

Transfer To

Transfer Quantity: 1.00 Transfer Cap: 1.00
Bin Location:
Pallet Case ID: ID DfltType: PAL Masters:

Proceed Cancel

- d. Once the Transfer Quantity and Bin Location information is entered, click Proceed. The Quick Item Transfer window will close

Transfer To

Transfer Quantity: 1.00 Transfer Cap: 1.00
Bin Location: 103E
Pallet Case ID: ID DfltType: PAL Masters:

Proceed Cancel



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e. The item is then moved to the new Bin Location

Item Maintenance (PMZ) 12/3/2021

Item Code: BOARD-004230-33
Description: 80486DX4 MOTHERBOARD 100MHZ

Warehouse: 000 MAIN WAREHOUSE

Location	Type	Region	Pallet Case...	IDType	Lot Serial No	Description	Received Dt	Time	On Hand	Allocated	A	Bin
1000BIN	Pick				1000301		11/16/2021	01:37 PM	1.00	1.00		
103E	Pick				1000302		12/3/2021	01:44 PM	1.00	.00		
START	Pri-Pick				1000303		8/13/2021		1.00	.00		
START	Pri-Pick				1000304		8/13/2021		1.00	.00		
START	Pri-Pick				1000305		8/13/2021		1.00	.00		

f. For Group Quick Transfer, enter the Bin Location to move items to and click on Select All

Transfer Item

Item Code: BOARD-004230-33 80486DX4 MOTHERBOARD 10
Warehouse Code: 000 MAIN WAREHOUSE

Transfer To: Bin Location: 100A

Pallet ID:
DirType: <ALL> Masters: Default Move Allocations:

Selected for this Transfer

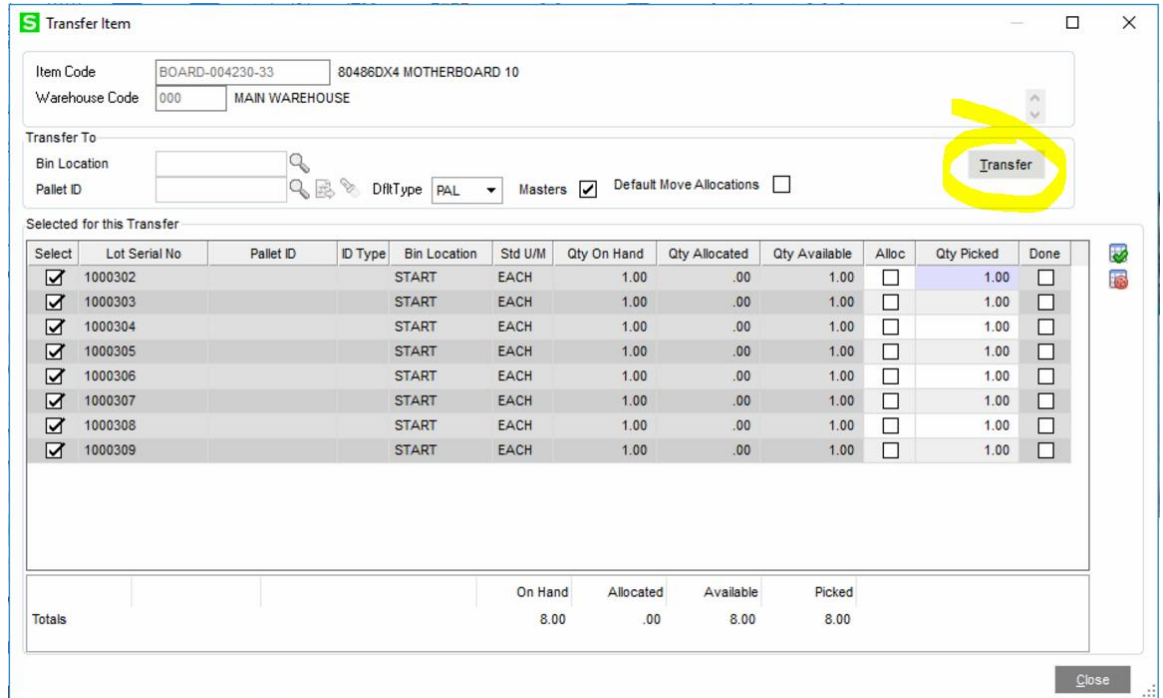
Select	Lot Serial No	Pallet ID	ID Type	Bin Location	Std U/M	Qty On Hand	Qty Allocated	Qty Available	Alloc	Qty Picked	Done
<input type="checkbox"/>	1000302			103E	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000303			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000304			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000305			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000306			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000307			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000308			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>
<input type="checkbox"/>	1000309			START	EACH	1.00	.00	1.00	<input type="checkbox"/>	.00	<input type="checkbox"/>

Totals: On Hand: 8.00, Allocated: .00, Available: 8.00, Picked: .00

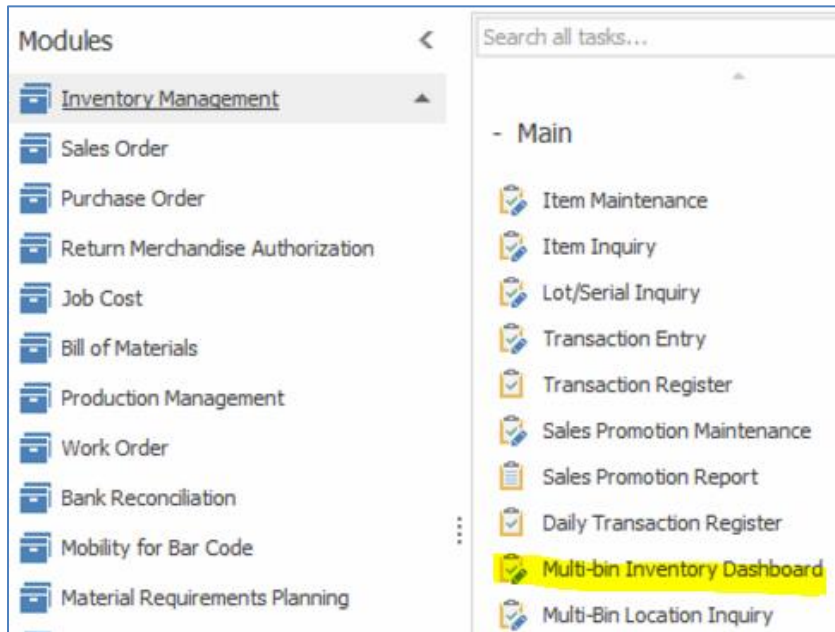


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- g. Click Transfer to move items. Once the transfer is complete, the Transfer Item window will close



- II. For Bin to Bin move in Scanco Multi-Bin Dashboard
 - a. Open Scanco Multi-Bin Dashboard under Inventory Management then Main





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b. Enter filters as needed then hit Select to update the screen

The screenshot shows the 'Multi-bin Inventory Dashboard' with a filter table and a 'Select' button highlighted in yellow. The filter table is as follows:

Select Field	Operand	Value
Item Code	All	
Bin Location	All	
Warehouse Code	Equal to	000
Sales Order No	All	
Sales Order Ship Date	All	
Sales Order Promise Date	All	
Work Ticket No	All	
Work Ticket Step No	All	

On the right, there are checkboxes for Primary, Pick Area, Overflow, Staging, Floor, Other, and On Water, all of which are checked. Below these are dropdown menus for On Hold (Yes), Pick Restricted (Yes), and Allocations (Yes). At the bottom right, there are checkboxes for Zero and Sum (checked). The 'Select' button is highlighted in yellow.

c. Highlight the item that needs to be relocated then select Quick Transfer or Group Quick Transfer. Follow the instructions above on how to do a Quick Transfer or Group Quick Transfer

The screenshot shows the 'Multi-bin Inventory Dashboard' with a table of items. The 'Item Bin' button in the right-hand toolbar is highlighted in yellow. The table of items is as follows:

Item	Whse	Description	Location	Type	Region	Pallet Case ID	IDType	Lot Serial No	Received Dt	On Hand	Allocated	Avail
BOARD-00...	000	80486DX4 MOTH...	1000BIN	Pick				1000301	11/16/2021	1.00	1.00	
SCREW-02...	000	1/2" 6-32 FLAT H...	1000BIN	Pri-Pick					8/13/2021	438.00-	.00	438.
WASHR-00...	000	3/8" METAL WAS...	1000BIN	Pick					12/3/2021	200.00	.00	200
BOARD-04...	000	80486DX2 MOTH...	100A	Pri-Pick					8/13/2021	152.00	.00	152
KEYBD-00...	000	KEYBOARD - AT ...	103E	Pri-Pick				000000000...	8/13/2021	1.00-	.00	1.
KEYBD-00...	000	KEYBOARD - AT ...	103E	Pri-Pick				000000000...	8/13/2021	1.00	.00	1
KEYBD-00...	000	KEYBOARD - AT ...	103E	Pri-Pick				001066	8/13/2021	1.00	.00	1
KEYBD-00...	000	KEYBOARD - AT ...	103E	Pri-Pick				001067	8/13/2021	1.00	.00	1

At the bottom of the table, there is a 'Totals' row:

	On Hand	Allocated	Available	Weight	Volume
Totals	3,336.01	12.00	3,324.01	.00	.00