

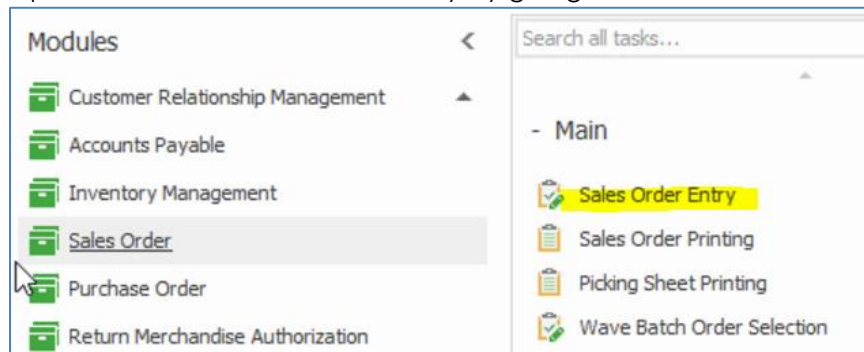


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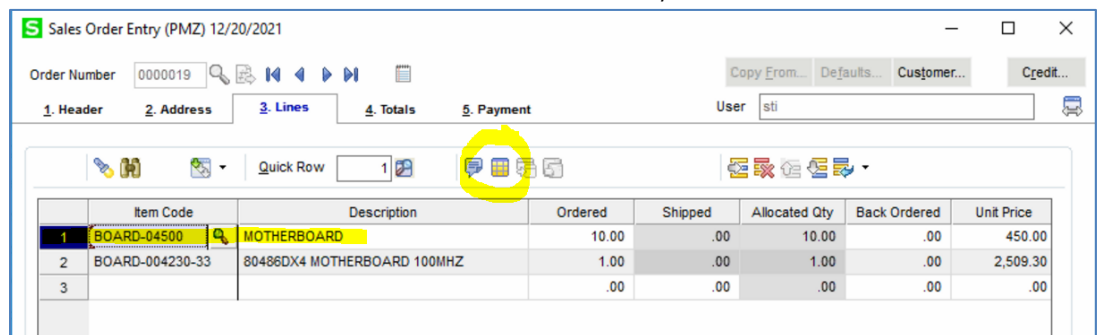
Clearing Multi-Bin Allocations Against a Sales Order

There are several ways to clear Multi-Bin Allocations against an existing Sales Order or Orders.

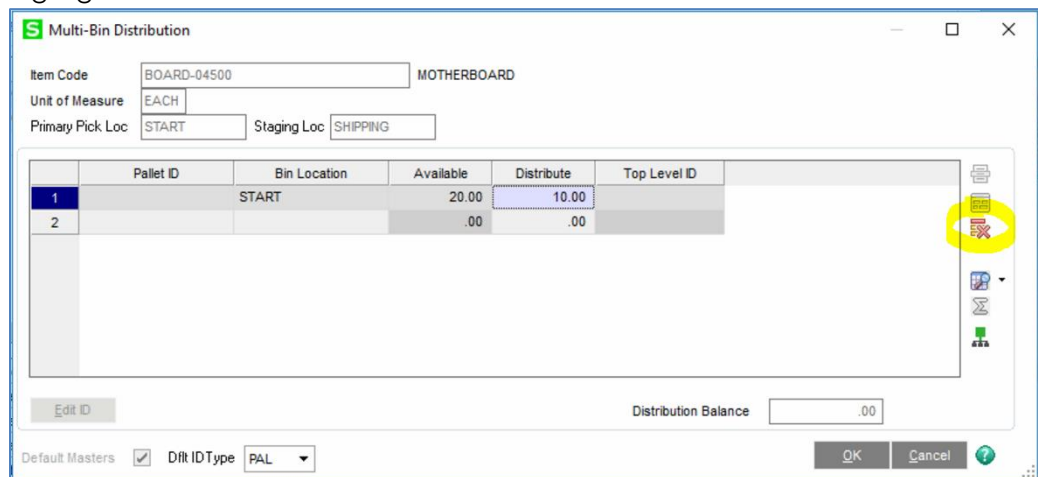
- I. To clear allocation for a specific item in an order
 - a. Open the order in Sales Order Entry by going to Sales Order then Main



- b. One in Sales Order Entry, go to Tab 3. Lines and highlight the item that needs an allocation removed then click on the Lot/Serial Distribution icon



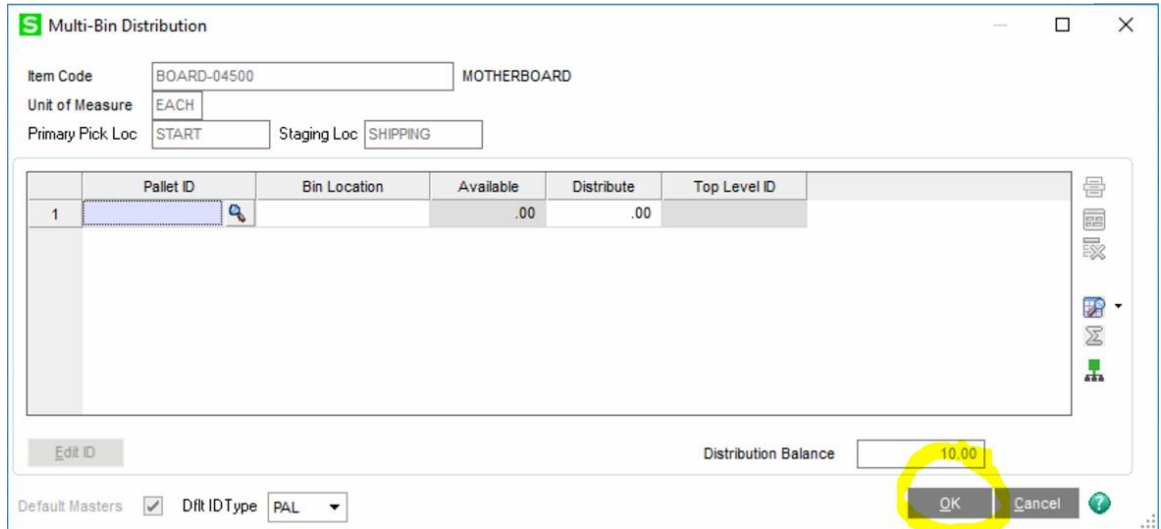
- c. Highlight the distribution line and delete



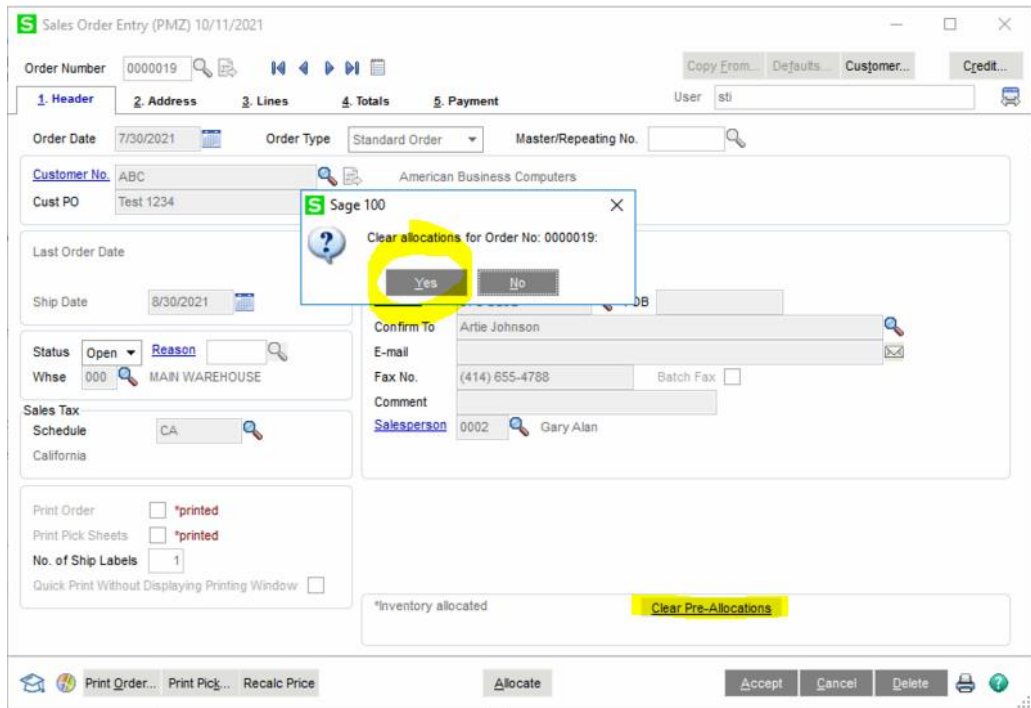


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d. Click OK once the distribution is removed



- II. Clear allocations against an entire Sales Order in Sales Order Entry.
 - a. Open the order in Sales Order Entry under the Sales Order Module then Main
 - b. Click on "Clear Pre-Allocations" and select "Yes" to confirm



- III. Clear allocations using Picking Sheet Printing
 - a. Open Picking Sheet Printing under the Sales order Module then Main



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- b. Click on "Clear Allocations" to clear allocations on ALL Sales Orders or enter an Order Number value or range then click on "Click Allocations" to remove allocations

Select Field	Operand	Value
Order Number	All	
Warehouse Code	All	
Bill To Country Code	All	
Ship To Country Code	All	

Directed Picking Inventory Auto Allocations

Auto Allocate Invty Print Allocations not Sort Allocations Std [Clear Allocations](#)

Keep Window Open After
Print Preview [Print Add'l Documents](#)

Microsoft Print to PDF